

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: Winsford Parish Council

County area (local councils and parish meetings only):

Financial year ending 31 March 20xx

Prepared by (Name and Role): Jennifer Yates Clerk and RFO

Date: 30/06/2022

	£	£
Balance per bank statements as at 31/3/22:		
Current Account *****401	6,889.71	
NS & I Reserve Account *****065	2,866.9	
account 3		
account 4		
[add more accounts if necessary] account 5		
account 6		
account 7		
account 8		
		9,756.7
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/22 (enter these as negative numbers)		
819	(30.00)	
827	(50.00)	
item 3		
item 4		
[add more lines if necessary] item 5		
item 6		
item 7		
item 8		
		(80.00)
Add: any un-banked cash as at 31/3/22		
		-
Net balances as at 31/3/22 (Box 8)		<u>9,676.7</u>