

WINSFORD PARISH COUNCIL

DRAFT Minutes of the Annual Meeting of Winsford Parish Council Held on Wednesday 5 May 2021, at 7.30pm virtually via Zoom

PRESENT: Councillors: Colin Wilkins (CW) – Chair, John Bray (JC) (joined after start), Kevin Connell (KC), Sarah Little (SL), David Luscott (DL), Mel Mileham (MM), Patrick Watts-Mabbott (PWM), SWT Cllr Steven Pugsley (SP) (joined after start), four members of the public, and Parish Clerk Nic Kemp

CW opened the meeting at 7.40pm after allowing time for members to join.

- 41.1 Election of Chairman** – KC prop Colin Wilkins as Chair, MM sec. Unanimously agreed. Council agreed for CW to read our Declaration of Acceptance of Office and to sign when witnessed by the Clerk
- 41.2 Election of Vice-Chair** – CW prop Kevin Connell as Vice-Chair, DL sec. Unanimously agreed.
- 41.3 Queries submitted by members of the public.** A member of the public requested the Council consider payment of running costs for Village website. CW answered that this could be considered at the next Council meeting.

JB joined the meeting at 7.48pm.

- 42.4 Apologies for non-attendance.** SCC Cllr Frances Nicholson, SWT Cllr Steven Pugsley (who will join later if they are able)
- 42.5 Declaration of Interests.** PWM – item 10 (all planning items) – employee of ENPA
- 42.6 To agree minutes of the Ordinary Meeting held 29 March 2021 and any outstanding actions** – MM prop, KC sec approving the minutes of 29 March 2021
- 42.7 To review Standing Orders, Code of Conduct and Financial Regulations** – KC prop readopting current documents, JB sec. Unanimously agreed
- 42.8 To determine dates and times of Ordinary meetings up to May 2022** – CW prop the last Monday in alternate months from July onwards, although next meeting being 21 June to approve AGAR. Dates are therefore: 21 June 2021, 26 July 2021, 27 September 2021, 29 November 2021, 31 January 2021, 28 March 2021, 23 May 2022 (Annual)
- 42.9 Highways Matters** – MM reported Yellowcombe Leat ongoing – no progress due to covid – to be referred to FN at next meeting. Wessex Water due to work on new water pipe on The Steep from 7 June. Clerk to follow up on when outstanding tree on Exford Road will be dealt with.

SP joined the meeting at 8.09pm.

43.10 Planning Matters:

- 43.10.1 6/40/21/105 – Emergency Services Network (ESN/EAS) development, Land to the south of Furzehill Lane, Winsford, TA24 7HR: Proposed installation of a 20m high, 3-legged lattice tower and 1no ground based satellite dish attached to a 2.6m pole, together with associated equipment. Regrading of existing track, creation of new 25m long x 3m wide stone access track and widening of existing gate and access point** – Council raised concerns over flood water from site. KC prop, MM sec, support for the application, but noting concern that the increase in hard surface and existing flooding issues will result in additional run-off and hope upgrade in drainage will be required. Unanimously agreed
- 43.10.2 6/15/21/101 – Airwave Site (Aaso35), Luckyard Farm, Exton, TA24 7HF: Proposed removal of existing 15m tower and replace with 18.3m**

- lattice tower, together with the installation of associated equipment, construction of 10m x 8m stone gravel area to allow vehicular access, parking and turning purposes and construction of 150m x 3m stone gravel vehicular access track – JB prop, SL sec, support. Unanimously agreed**
- 43.10.3 Other planning applications and Matters –** KC noted the ENPA planning training scheduled for 25 May. CW will attend.
- 43.11 Finance:**
- 43.11.1 To receive financial report and agree to pay amounts due –** Council noted the financial report circulated by the Clerk. DL prop, JB sec, approving payment to Mrs N Kemp £138.45 Clerk’s salary, £27.14 expenses, and £72.94 purchase of flag – Total £238.53. Unanimously agreed
- 43.11.2 To consider insurance renewal –** Clerk had circulated options of 1, 3 and 5 year agreement. KC prop, DL sec, proceeding with 3 year agreement, and payment of £489.29. Unanimously agreed
- 43.11.3 To appoint Internal Auditor –** Clerk recommended appointment of Mr D Williams as Internal Auditor for 2020-21 AGAR. KC prop, MM sec, appointing Mr Williams. Unanimously agreed
- 43.12 Options and actions required for Legacy from and Memorial for Ann le Bas –** KC prop, MM sec, engaging Amicus to carry out transaction, subject to clarification of storage fee for Council documents. Unanimously agreed. CW has details of individually designed and manufactured zinc treated bench (cost circa £2,000). MM awaiting quote from framing contact for the prints left to the Council.
- 43.13 Update from Winsford Recreation Association and consider plans for land surrounding tennis courts –** DL gave update. Winsford Cricket is in division 2. Pavilion has been painted and well maintained. New mower purchased in 2020. Due to repair fencing and gate, and install “No Dogs” signs. Tennis court in need of work – costs circa £10,000. Plan to research grants available. PWM prop a working group of organisations and Councillors to set up a “Winsford Development Group” to assist with grant funding with any/all projects. Unanimously agreed
- 43.14 Correspondence and Emails –** SP reported that the Luckyard mast (item 43.10.2) should provide coverage including part of Winsford parish. KC confirmed he had received a response from ENPA re the electric network, and Western Power will be invited to attend a Consultative Forum meeting.
- 43.15 Reports from Councillors on meetings attended –** DL attended West Somerset Together and will forward report by email. Clerk reported the 8 Parishes Affordable Housing Working Group have the results from the consultation, with 5 sites receiving positive feedback, which will be published when the landowners have been notified.
- 43.16 Items for Next Agenda –** Contribution towards costs of village website; AGAR; Noticeboard, Gate and post on village green (ENPA are repairing); Winsford Development Group
- 43.17 Date of Next Meeting –** Monday 21 June 2021 – 7.30pm – in the Village Hall. CW will obtain Risk Assessment for Village Hall, and arrange for Council.

There being no further business, CW closed the meeting at 9.45pm.

Date.....

Signed.....