

## WINSFORD PARISH COUNCIL

### DRAFT Minutes of the Ordinary Meeting of Winsford Parish Council Held on Monday 30 November, 2020 at 7.30pm virtually via Zoom

**PRESENT:** Councillors: Colin Wilkins (CW) - Chair, John Bray (JB), Kevin Connell (KC) (part of meeting), Sarah Little (SL), David Luscott (DL), Mel Mileham (MM), Co Cllr Frances Nicholson (FN) (part of meeting), SWaT Cllr Steven Pugsley (SP), Parish Clerk Nic Kemp, and one member of the public.

CW opened the meeting at 7.35pm.

**36.1 Queries submitted by members of the public - None.**

**36.2 Apologies for non-attendance -** FN had sent apologies and would join shortly. CW noted that Patrick Watts-Mabbott and KC were not present.

**36.3 Declaration of Interests - None**

**36.4 Minutes of the Ordinary Council Meeting held 19 October 2020, and any outstanding actions -** The minutes were agreed.

KC and FN joined the meeting at 7.40pm

**36.5 Reports from County and District Councillors -** FN noted that works on Howe Town, and Upcott Lane were completed. CW thanked Highways, but raised concern over ongoing large and heavy vehicles to Howe Town damaging the car park and verges. MM due to meet Highways rep re Upcott Lane and has maps showing maintained areas. CW reported salt bin on Upcott Lane now replaced. Salt currently next to bin. FN will continue to follow up with Highways on Yellowcombe. FN advised of need to include planning comments in submissions to planning applications to support response.

**36.6 Highways Matters -** covered under item 36.5

**36.7 Planning Matters:**

**36.7.a 6/40/20/112 - Great Nurcott Farm -** KC prop, MM sec, support - Council believe the application will not damage the heritage asset and will preserve it as a dwelling. Unanimously agreed

**36.7.b 6/40/20/113LB - Great Nurcott Farm -** Council agreed the same response as 6/40/20/112

**36.7.c GDO 20/08 - Existing Barn off Thorne Lane (communications mast) -** JB prop, KC sec, support - as the structure is visually acceptable and essential to the technical infrastructure. Unanimously agreed

**36.7.d WTPO - River House, Winsford -** DL prop, MM sec, Council support the work being carried out following the advice of the tree officer. Unanimously agreed.

**36.7.e Other Planning applications and matters -** An extraordinary meeting will be held on 14 December at 7.30pm to discuss applications received after the agenda was posted.

CW returned to item 36.5.

**36.5 Reports from County and District Councillors -** SP reported that new Covid grants were now available.

CW thanked FN and SP for attending.

**36.8 Finance:**

**36.8.a To receive financial report and agree to pay amounts due -** Clerk had circulated report, and drew attention to outstanding PAYE due from past years. CW prop, DL sec, agreeing to pay:

Mr M Hillier - £204 for strim and mow village car park

Mr C Wilkins - reimbursement of £139.99 for purchase of salt bin  
Mrs N Kemp - £271.30 Clerks salary and £34.81 expenses - total £ 306.11  
HMRC - £5.60 tax due

**36.8.b To note and retrospectively approve overdue amount to HMRC** - Clerk advised of amount of £256.39 requested as overdue for years 2014-2017 by HMRC. KC recalled a similar request from HMRC some years ago. KC prop, DL sec, retrospectively approving payment. Unanimously agreed. Clerk will write to query figures.

**36.8.c To consider budget for 2021-22** - CW, KC and DL to meet with Clerk on 7 January 2021 to arrange budget for approval at next Council meeting. Clerk to request extension to precept submission.

CW thanked FN who left the meeting at 8.35pm.

**36.9 To consider a resolution to include Winsford Charitable Trust business on Winsford Parish Council's agendas in a clearly separate section, stating the specific objectives of the Trust at the start of that section** - DL prop, KC sec, closing the Council meeting and re-opening as the Council to conduct Trust business. SP advised Timberscombe PC may be able to offer advice as they have a similar situation with Trusts. DL withdrew motion. Clerk to contact Timberscombe. KC repeated his concern that, since the Trustee is the Parish Council, the Council must continue to be convened as the Council in order to conduct trust business.

CW thanked SP who left the meeting at 9.00pm.

**36.10 Contact from Western Power over pole replacement** - Western Power have advised of need to replace pole on recreation field. DL to provide contact details for Recreation Association to Clerk. Clerk to advise Western Power of contact and request to be kept informed of progress.

**36.11 Climate SAVE contact** - DL prop, MM sec, applying. Unanimously agreed.

**36.12 Update on trees offered by SWT Council** - MM has requested the trees be delivered to her. Council to determine where to locate once received.

**36.13 Update on website** - DL presented website. To be further reviewed at meeting on 14 December and determine live date.

**36.14 Legacy from Ann le Bas** - Council has received the conditional legacy of a piece of land in the will of Ann le Bas. JB prop, MM sec, accepting. Unanimously agreed.

**36.15 Update on Christmas Tree** - CW advised tree will be delivered w/c 7 December. Clerk queried covid rules on gatherings. CW will carry out risk assessment for Carol singing.

**36.16 Correspondence and Emails received** - None received.

**36.17 Reports from Councillors** - CW reported on waste collection updates - blue bags due to be in place from May 2022. KC reported on Forum meeting (from Youtube) specifically environmental land management covered by Glover report. Affordable Housing Working Group will soon be carrying out consultation on sites - no sites were notified within Winsford. CW noted land to rear of Darby's Knapp. MM reported WS Flood Group now has no chair and may end.

**36.18 Items for next agenda** - None.

**36.19 Date of Next Meeting** - Extraordinary meeting Monday 14 December 2020 at 7.30pm, Ordinary meeting Monday 25 January 2021 at 7.30pm

There being no further business, CW closed the meeting at 9.50pm.

Date.....

Signed.....